

**Rye Public Library
Board of Trustees
Minutes
14 January 2010**

Present: Trustees: Sallie Mackie, Chairman, Victor Azzi, Garry Layman, Karen Oliver. Deborah Genestreti was absent. **Library Director,** Andrew Richmond. **Guest:** Andy Mahoney, Trustee of the Trusts

Sallie called the meeting to order at 4:02 pm. The Pledge of Allegiance was said.

Sallie opened the meeting by welcoming Andy Mahoney. Sallie had invited Andy to speak to the Trustees about the RPL trust fund. Andy explained that the RPL's trust is made up of contributions made to the library over the years. The funds are specifically for the RPL and all gains are disseminated to the RPL. He explained that the decline in the stock market has significantly reduced the value of the trust. He also noted that Jane Ireland has access to the documents related to the trust. Karen will ask Jane Ireland for copies of these documents so that the Board can know the rules/laws pertaining to use of trust fund monies.

All thanked Andy for his time and he left.

Minutes: None available for tonight's review.

Donations: Sallie reported that David Brown made a donation to the library at the time of his father's death. Andy will send a thank you.

Correspondence: Andy reported a patron request that internet filtration software be installed. Andy explained that it is RPL policy for the public to make its' own choice about what they view. Andy would like to establish a password system for wireless use. Currently, the wireless network is unsecured.

Sue Patterson, patron and Rye resident, requested that a door opening device be installed at the entrance for use by handicapped patrons. Pam suggested installing a wireless door bell so that a patron in need of aid could request help from the staff. Victor noted that the library building does meet code with regard to handicapped access.

Financial Report: Since the books were closed on the 31st of December, actual spending differs slightly from anticipated which slightly changes the request to encumber funds that had been issued to Cyndi Gillespie.

Sallie noted that we can expect to receive one more quarterly distribution from the trust fund income from 2009.

She also clarified that the monthly distribution of non-salary expenditures will stay at 2009 level until the new budget is voted on in March.

Library Director's Report: Andy noted that Julie will be back at work from her sick leave in February and will be back on the schedule if she is feeling up to it. He also noted that Lisa Houde was married last weekend. Congratulations were extended to her.

He noted that 87 people participated in the Holiday sing-a-long and that 2009 was a strong year for teen programming. He will be meeting with the Friends of the RPL next week to discuss programming for the upcoming year. He also noted that he has met with most staff to discuss their areas of interest and is working toward defining positions. Sharon is working on streamlining the book check-in process.

He noted that Lisa Houde has requested her position title to be Director of Youth Services. No one objected.

Andy announced that the library will be open from 1 to 5 pm the first Sunday of every month. Full-time staff has requested comp time and a half for these openings. The board suggested supplementing staff with volunteers from the Friends of the RPL.

The Friends will be funding the recording of the speaker series. The resulting DVD will be put into circulation.

Sharon has been researching local companies to rework the RPL website. More to come later.

Andy noted that Green Penguin prices are very fair compared to other local firms. In order to save money, though, Andy will be responsible for spreading salt on walkways during operating hours. Green Penguin will handle all shoveling and salting done outside operating hours.

Holiday Schedule: Andy reported that the RPL holiday schedule differs from that of Town of Rye employees in that the library is open on President's Day and Columbus Day and closed the day after Thanksgiving and the day before Christmas. Victor requested a copy of the schedule.

Building Issues: The RPL will be submitting a grant request from the NH Dept of Energy to pay for insulating. Regardless of direction that the RPL goes in order to solve on-going HVAC issues, all agreed that taking steps to better insulate the library would be a good idea.

Andy reported that Pat Ritter is making progress building a 'Garden of Dreams' – a butterfly garden behind the library that would be on file as a migration point. In order to meet criteria, though, chemical treatments can not be used on the grounds. Andy will have Green Penguin use their green alternative treatment.

Andy noted that the auditors are scheduled for the end of the month. He is also working up statistics for 2009. In general, circulation is up, but attendees at adult programming and use of the Community Meeting Room were down. The '09 HVAC problems are to blame for the decreases.

Victor announced that he will run for re-election to the Board.

Next meeting will be Thursday, February 11th, 2010 at 4 pm.

The meeting was adjourned at 6:42 pm.

Recorder's note: These minutes were written from an audio recording of the 1/14/10 meeting.

Respectfully submitted,
Deborah Genestreti, Recorder

DRAFT