

Rye Public Library
Board of Trustees
Minutes
1 April 2008

Present: Trustees: Victor Azzi, Chair, David Brown, Joan Sweeney, Sallie Mackie ,
Deborah Genestreti **Library Director:** Kerry Cronin

Victor called the meeting to order at 5:05 pm.

Comments from the Chair none

Consent Agenda Meeting minutes from the March 4th, 2008 Board meeting will be considered with other discussion items. David moved to accept the consent agenda which includes the Library Director's Report and the Youth Services Librarian's Report. Sallie seconded. All in favor.

Major Discussion Items

Consideration of March 4, 2008 Board Meeting Minutes After discussion, Sallie moved to accept the minutes with suggested revisions. David seconded. All in favor.

Consideration of Financial Report for March 31, 2008 Kerry reported that RPL spending to date is on track. Sallie questioned why expenditure lines 421 - Dental Insurance and 425- Life/STD/LTD Insurance, were slightly higher than budgeted.

Kerry and Joan, as Director and Treasurer, recommend not spending restricted income funding in 2008 because no expenditures were budgeted in 2008. Feedback from the auditor was that these funds must be gross appropriated.

Starting next month, and for the next ten months, an additional \$518.23 will be added to monthly Town disbursements accounting for returned funds from the 53rd pay period in 2008. This amount will be reported under either line item 457- Equipment - Computers/Copiers or line item 484- Building Maintenance. David motioned to account for the ten monthly disbursements of \$518.23 under the line item that Kerry and Joan finds coincides with the Town's accounting practice. Sallie seconded. All in favor.

Correspondence

1. **Jane Ireland, Town Clerk/Tax Collector** requested the slate of new RPL Board of Trustee officers for the new year.
2. **Angie Ackroyd**, a new Rye resident thanked the RPL staff for helping her family feel welcomed to town. She also included a \$200 donation to the Friends and loved the red book bag.
3. **Tricia Quinn and Pam Woods** have requested that RPL support their attendance at the premiere of the Magic Happens movie in Spain by granting them time off from work and funding for airline tickets, room and board. After much discussion, the Board noted that although they support their attendance at the premiere, it would not be appropriate to monetarily support the trip with public funding. Debbie moved to support Tricia and Pam's trip to the premier in Spain by offering three vacation days each to Tricia and Pam with the expectation that

any additional time off would be taken from their accrued vacation time. The Board also recommends that the Friends support the trip via fundraising efforts or otherwise. David seconded this motion. All in favor.

4. **Margaret Carroll** from Rye SeniorSERVE requests that a permanent space here at the library be made available to Rye SeniorSERVE to work, keep records and to place an answering machine. After discussion, we could not identify an unused space to offer. Sallie motioned to continue supporting Rye SeniorSERVE by supporting Tricia's work on their behalf, and to provide meeting space. But, the RPL cannot provide a permanent space for them. Joan seconded. All in favor.

Old Business

- **Selection of Officers** Joan Sweeney volunteered to be the new Chair, David Brown - the Vice-chair, Sallie Mackie - Treasurer, and Debbie Genestreti – Recorder. David moved this new slate of officers. Sallie seconded. All in favor.
- **Seacoast Trustee's Meeting Update** Joan reported that this meeting will be scheduled for a date in September because spring is so busy. The meeting will be structured such that Trustees will meet in the morning and Friends groups will meet in the afternoon.
- **2008 Priorities for the Board of Trustees** Joan suggested that we set the Board goals in line to support the RPL Director Goals for 2008. After discussion, Victor moved that the Trustees undertake the development of an RPL Strategic Plan. Sallie seconded. All in favor. Joan will recommend a committee to lead the way to this goal.

New Business

- Kerry noted that **Annual Conference for the NH Library Trustees Association** will be held on May 14th, 2008 in North Conway. She is planning on attending.
- **RPL Quarterly Newsletter** Kerry reported that she is working on a quarterly newsletter that will report comprehensive information to Rye residents. The newsletter would be sent via email or viewed on line on the RPL website with hardcopies available to patrons that will be kept at the desk. She also suggested a column written by the Trustees and one by the Friends.
- **Requests to Use Library Sandwich Board** The Driftwood Garden Club has asked to borrow the RPL sandwich board for their annual plant sale. After discussion, the Board agreed that the sandwich board should be used for library events only.
- **Facilities** Kerry reported that Jim noticed water on some ceiling tiles, water in the mechanical room and water at the bottom of the stairs. He applied putty and, although the fix is not a permanent one, he has seen no water since.

Final Notes

Kerry reported that it was another great month at the RPL. Attendance was wonderful: 302 adults and 300 youth took part in the diverse programming. This in turn has increased the use of the collection, bringing circulation up for the third month in a row. Great news, Kerry!

All recognized last month's Candidates' Night as a success and would not hesitate to hold another next year. It was noted that in the future, however, all candidates should be introduced, not just those who are running opposed.

Seven programs are slated by the Friends next year. Much thanks for our wonderful, talented Friends organization, and to Martha Jones for her creativity and programming savvy.

Next Board Meeting The next board meeting is scheduled for Tuesday, May 6th, 2008 at 5:30pm.

Sallie moved to adjourn the meeting at 7:35 pm. David seconded. All in favor.

Deborah G. Genestreti
Recorder