

Rye Public Library
Board of Trustees
Minutes
8 November 2007

Present: Trustees: Victor Azzi, Chair, Deborah Genestreti, Sallie Mackie,. **Library Director:** Kerry Cronin. **Unable to attend:** David Brown and Joan Sweeney

Victor called the meeting to order at 5:36 pm.

Some items on the agenda will be deferred since two board members were unable to attend.

Approval of Minutes Minutes from the September 14th, 2007 and the October 10th board meetings were presented and reviewed. After discussion, Sallie motioned to accept these with agreed revisions. Debbie seconded. All in favor. Minutes were also presented from the October 29th, 2007 board meeting. After review and discussion, Victor moved to accept the minutes with agreed revisions. Sallie seconded. All in favor.

Facilities Report Kerry presented a facilities report for October 2007. In summary: Rye Beach Landscaping performed excavation/drainage work on the 15th through 18th of October. Granite State Environmental performed their mold remediation on October 29th. And, Jeff Bower Electric LLC supplied a quote for some needed outdoor electrical work. Kerry is waiting for two additional quotes for the electrical work.

Kerry will be looking into buying additional shelving for our growing CD collection.

Financial Report: Kerry presented the written report. Nothing unusual. With the year 10/12ths complete, the budget is 83% spent. She expects wages to run on target to 100% expended by year-end. Overruns are still expected in the Building Maintenance, Professional Training and Programs line items.

Trust Fund income is low, as predicted earlier in the year. Kerry will check with Andy Mahoney as to whether or not we can expect another disbursement prior to year-end.

\$5014.59 will be used form the capital reserve to pay for the drainage/mold remediation work.

Additionally, payments were made to DotInc Solutions on the completion of the new website and to Human Resource Partners LLC for consulting work.

Jim Cerny made a \$500 donation to the RPL in memory of his mother for a specified use and has requested annual updates on use of the fund.

Joan and Kerry attended the November 1st session of the Budget Committee. Expected over-expenditures were discussed. Joan and Kerry explained that money from different line items will be moved to cover the overruns and gift monies will be used to supplement the media line.

Additional points pertaining to the '08 budget: First, figures for benefits and COLA were taken out of the RPL proposed budget and will be re-included once exact amounts are

known. Second, Kerry will check with Cyndi Gillespie to make sure that the additional week in the '08 calendar has been taken into account (53 week year).

The Budget Committee voted to accept the proposed RPL 2008 budget five votes to two.

Next meeting of the Budget Committee will address all budgets and will either be held December 11th at 8:30 or December 19th at 7pm.

Comments from the Chair Victor attended a conference in Manchester (11/8) at the NH Local Government Center. Specifically applicable to the RPL was a session given by Melissa Martin, Esq called *NH Library Law – Are You in the Know?* Victor, Melissa and Lillian Edelman spoke at length following the session about this topic with respect to Rye.

Correspondence Kerry received a request from Tricia Quinn for a \$1k donation to SeniorSERVE. Several questions were raised about the request. Sally will get clarification from Margaret Carroll, SeniorSERVE president.

Kerry reported that Judy Underwood, long-time RPL supporter, is moving from the area at the end of the month. Kerry will be coordinating a reception in her honor.

Amendment to Personnel Policy re Continuing Education Lisa Houde is seeking tuition reimbursement for her upcoming MLS work. The degree requires fourteen three-credit courses. Today's price is \$578 per credit. Full price of her coursework this year would be \$3468. The Trustees want to be helpful. Partial support was suggested. This item will be readdressed at next month's board meeting when all trustees can be in attendance.

Director's Goals for 2008 Kerry is planning an RPL Holiday Open House for December 2nd. She will send a letter to each household in Rye and Rye Beach encouraging attendance and providing RPL news. She requested funding for postage. Victor moved to fund the mailing up to \$550 from the gift fund. Sallie seconded. All in favor.

The additional goals will be addressed at the next board meeting. Victor requested Kerry provide cost implications for each goal and indication whether each item is or will be included in the '08 budget.

Public Comment None

Adjournment Sallie moved to adjourn the meeting at 8:49pm. Debbie seconded. All in favor.

Next Board Meeting December 6, 2007 at 5:30.

Deborah G. Genestreti
Recorder