

Rye Public Library
Board of Trustees
Minutes
15 October 2008

Present: Trustees: David Brown, Vice Chairman, Victor Azzi, Sallie Mackie, Deborah Genestreti **Library Director:** Kerry Cronin
Absent: Joan Sweeney, Chairman

David called the meeting to order at 5:17 pm.

The Pledge of Allegiance was said.

Comments from the Chair David indicated that he would be leading the meeting in Joan Sweeney's absence due to illness.

Consent Agenda This month's consent agenda items include: August 14, 2008 Board Meeting Minutes, August 25, 2008 Board Meeting Minutes, September 11, 2008 Board Meeting Minutes, Library Director's and Youth Services Librarian's Reports, as well as correspondence from Martha Jones, Adult Services Librarian, Tom Parrott, Flynn, Riedel & Young, Inc, Eileen C. Mandell, Great American Insurance Group, Bob Trahan, Palmer & Sicard Quote, Jeff Desrosiers, Granite State Plumbing and Heating Quote, Niki Reed, Mary E. Bartlett Library, Brentwood. Sallie moved to accept the consent agenda items, with the exception of the meeting minutes, and the correspondence from Martha Jones, Eileen C. Mandell and the plumbing and heating quotes which were moved to the regular agenda. The motion included deferring the approval of the meeting minutes to a future meeting. Debbie seconded. All in favor.

Major Discussion Items

Correspondence

- Martha Jones has requested to take an unpaid leave of absence for up to three months in order to care for her ailing father-in-law. In-laws are an exception to our FMLA, but the trustees granted the exception. Victor made a motion to grant up to a three month unpaid leave of absence to Martha Jones. Sallie seconded the motion. Discussion included David's recommendation that the leave be reviewed at the end of the three months. Also, questioned was town policy as to whether medical benefits are provided to an employee during a leave of absence and if Martha would be allowed to work part-time during her leave. All voted in favor of granting Martha's leave. Victor requested that Kerry follow up with Cyndi Gillespie as to the follow-up questions.

- Joan crafted a 10/9/08 memo to Michael Farrell, Interim Town Administrator in response to the Great American Insurance Group's September 8, 2008 letter acknowledging that the incorrect installation of the RPL's heating system in 1999 is not a covered loss by the insurance company and we therefore no further action is required of them. Sallie moved to approve the memo as written. Victor seconded the motion. All in favor.

- Received was the Subrogation Agreement between the Town of Rye and Primex for \$84,613.44 for damage caused by the furnace puffback on April 14, 2008.

Sallie made a motion to move into Executive Session at 5:52. Victor seconded. All in favor.

Sallie moved to end Executive Session at 6:12. Victor seconded. All in favor. No motions were made during the session.

Financial Report for September 30, 2008 The Building Maintenance line is expectedly high. Programming appears overspent to date, but due to timing, is projected to end within budget.

Old Business

Facility Update Kerry reported that All Points will install a new CO alarm that will be tied into the buildings panic alarm.

Bob Warner of the Merrie Sweep came to inspect the chimney and is recommending a cap be installed. He also noted that the lower end of the chimney is crumbling and needs work. A proposal is forthcoming.

Kerry reported that while the furnaces are being serviced, new space heaters will be used to warm the first floor. She noted that the heating system for the lower level is operable.

Granite State Plumbing and Heating will begin work on the upper level heating system fix the week of October 20th. Among other things, this work includes installation of a new venting system. Victor questioned how this system would impact the outside of the library. Granite State will provide drawings.

New Business.

Building Maintenance Funding Sallie and Kerry reported on the budget impact of the heating issues. It is expected to be on the order of \$28,000. To cover these expenses, the capital reserve fund will be spent to zero (balance is currently \$10,929). Plans to use revenue funds (MBIA) to cover the balance was reviewed with both the Town Auditor and Finance Administrator. With their approval, funds will be moved from the MBIA account to the operating budget for this purpose.

Next Scheduled Meeting The next meeting of the RPL Board of Trustees is scheduled for October 22th, 2008 at 4 pm to discuss the 2009 budget. The next monthly meeting of the RPL Board of Trustees will be held November 5th, 2008 at 5:30 p.m.

The meeting adjourned at 6:50 pm.

Deborah Genestreti, recorder