

**Rye Public Library**  
**Board of Trustees**  
**Minutes**  
**21 June 2007**

**Present: Trustees:** Victor Azzi, Chair, David Brown, Deborah Genestreti, Sallie Mackie,  
**Library Director:** Kerry Cronin. **Absent:** Joan Sweeney

Victor called the meeting to order at 5:34 pm.

**Consideration of the Agenda** The following changes were made to the posted agenda:

- Postpone FY '07 Budget and FY '07 Professional Development Funding, under Old Business until next month, since Joan Sweeney was unable to attend due to illness,
- Remove Correspondence, and
- Add Policy Review and Staff Job Descriptions under New Business.

**Consideration of Minutes of May 9th, 2007** The minutes of May 9th, 2007 were presented and reviewed. After discussion, David moved to accept them with agreed revisions. Sallie seconded. All in favor.

**Comments from the chair** Victor received word from the NH Library Trustees Association requesting payment of dues and up-dated information for RPL trustees. Kerry reported that she has already taken care of both.

**Financial Report** Kerry reported that the year is 5/12ths complete and spending is on target. The reforecast of this year's budget has shown that we will be overspent in the areas of Building Maintenance and Professional Training. This led to a discussion about restrictions (or freedoms) associated with RPL funds, specifically gifts, fines and trust fund interest. Sallie, Joan and Kerry attended the NH Library Trustees Association workshop where questions were raised with regard to restrictions and freedoms that apply to spending RPL funds.

Kerry reported that the Building Fund account was closed and deposited into a second checking account that will be for gifts, grants and encumbered funds. Also, the gift fund was closed and deposited into the higher interest yielding MBIA account.

**Old Business:**

**RPL Grant Application** Kerry reported that the grant application is due in August. A conversation with Celina Adams of the NH Charitable Foundation revealed that a letter of intent is not necessary. She also noted that The Friends of the Rye Public Library organization does not have 501C3 status and therefore cannot serve as fiscal sponsor. If the grant is awarded, it would be awarded to the town and subsequently disbursed to the library. Letters of support have also been requested by the following stakeholders; Margaret Carroll, Alan Gould, Ann Malpass and Tom Argue.

**Facility Environmental Concerns** Victor, Sallie, Joan and Kerry met with Charles Allen and Peter Tennant to discuss possible solutions to fix the library's drainage issues. The committee will be making its recommendation to the board, which they estimate to be on the order of \$5k. David thanked those working to fix this problem.

**Building Security** Because the '07 budget is over-stressed as it is, Kerry recommended waiting to install the buildings security system. She suggested considering less costly ways to increase security in the interim, such as, keeping the closet locked in the public meeting room, installing a dead bolt to the door to the outside, and to reconsider the sign-off sheet for public users of the meeting room in order to make it more thorough. Kerry suggested another solution as well. She noted that a NH library that she knew of trained individuals to use the AV equipment who then would be available to work security on nights when the meeting room was in use.

**New Business:**

**NH Library Trustees Association Workshops** Kerry, Sallie and Joan attended these workshops and reported that the information was good: informative and pertinent. Several issues were raised including restrictions to spending gifted monies, the authority of the library director to sign checks and the spending of trust fund interest. It was not clear what legally applies to the RPL, or what was simply recommended by the NH Library Trustees Association. Follow-up research will be done to clarify. Sallie also requested that copies of the workshop handouts be made available to all RPL trustees.

**Amendments to the By-laws** Discussion postponed.

**Strategic Planning** Sallie, Kerry, Victor and Deb along with staff representatives, townspeople, and other stakeholders will form a committee to develop the library's strategic plan. Kerry proposed addressing goals for next year first.

**Art Committee Moldings** Victor and Kerry have selected moldings that will be installed for hanging art in the meeting room

**RPL Policy Review** David and Kerry will meet to confirm what is current and applicable.

**Miscellaneous** As Chair, Victor has begun Kerry's six-month evaluation.

**Executive Session** None

**Public Comment** None

**Adjournment:** At 7:05 pm, David moved to adjourn. Sallie seconded. All in favor.

**Next Meeting:** July's board meeting has been rescheduled for Monday, July 9<sup>th</sup>, 2007, at 5:30pm.

Deborah G. Genestreti  
Recorder